

HIGH SCHOOL ATHLETIC COMPLEX BUILDING COMMITTEE

ATHLETIC DIRECTOR'S CONFERENCE ROOM

MINUTES

Tuesday

October 30, 2018

The meeting of the High School Athletic Complex Building Committee was called to order at 1:00 pm by Chairman, Stephen Doret. Committee members present included Johanna DiCarlo, Amber Bock, Sara Dulles, Brian Callaghan; David White Project Manager, Phil Lasker; Architect, Chris Huntress.

Mr. Lasker reported the mesh fencing is being put up today. The gates will be installed Wednesday or Thursday. All of the temporary fence will be gone tomorrow. The electricity for the shed is scheduled for November 1 as well as the lighting for the flag poles. Paving will occur November 2, depending upon weather. Thursday, November 1 or Monday would be preferred days for paving, if possible.

Ms. DiCarlo reviewed the schedule of the upcoming contests in order for the construction crews to work around the use of the fields. Football will be played Friday night. The Upper Field has a fundraiser scheduled from 1:00-3:00 pm followed by a youth football game.

The sound system is in good shape. The microphone does not work on the 50 yard line. There is not enough range. Perhaps a booster is needed. The system should function according to contract, and especially at the 50 yard line.

A gutter will be installed at the Press Box which should solve the water problems before fixing the floor. Items left in the Press Box will be cleaned out before Friday. There are also left over materials from the old shed that need to be cleared away. Landscaping will be worked on next week and there will be a return visit in the spring for hydro-seeding areas. The water meter has been pulled and the lines winterized.

PCO's

1. \$ 5,591.30 Upgrade of electrical panel in the Press Box
2. 12,500.00 Moving soccer lines (this has not been encumbered)
3. 4,519.87 Baseball dugout and scoreboard were fed electricity from the demo'd Press Box. New conduits and wiring reinstalled
4. 2,127.50 Hall of Fame area of Upper Field added elevation to top row of wall with caps.

Also brought before the Committee, but not approved, is \$6,600 for Cape & Islands for the leveling of asphalt to eliminate puddles. The job cost is for 36 hours plus materials.

Mrs. Bock, Ms. Oliver and Mrs. Voorhees will meet to review the accounting of the project.

Ms. DiCarlo questioned whether the \$12,500 is a fixed cost from Sprint Turf to move the soccer lines. It will take 2 days to do the line work. They own everything else.

MOTION

Mr. Doret made a motion to approve \$12,500 for Sprint Turf to correct lines on Upper Field. Mrs. Dullea seconded the motion and the Committee voted 5-0 in favor. Mr. Huntress will conduct a final review before signing off to be assured the field is up to the level we want.

Items under warranty include: paving, sound system, sensors, electricity, correct lines, landscaping, seeding.

MOTION

Mr. Doret moved to approve PCO's 1, 2, and 4. Mrs. Bock seconded the motion, which passed unanimously.

Mr. Huntress will speak to the Building Inspector regarding the final affidavits. The scoreboard, grandstand, retaining wall and shed foundation are items that he questioned.

An invoice for \$8,100 was presented from Huntress for the standard billing cycle. Mr. Huntress pointed out it is a flat fee contract, separate line items have been submitted for reimbursable expenses. A contract amendment was necessary for the reimbursable expenses.

Mr. Doret questioned \$1,780 for mailing and affidavits and why they were not included in the scope of work required when filed. Mr. Huntress replied it is never anticipated that permits would need to be pulled for the site work. Unsuitable material was found under the wall closest to the road.

MOTION

Mr. Doret made a motion to approve \$9,957.44 contract amendment. Mrs. Bock seconded the motion which passed 5-0 in favor.

Mr. Callaghan questioned why the soccer lines were so close to the retaining wall and not 10 feet away. Were the preliminary and final plans ever questioned, and how was it missed. Mr. Huntress felt the matter was discussed early on and the Upper Field was considered primarily a practice field. Mr. Callaghan felt the matter could have been preventable. Mr. Huntress added the district is not liable if anyone runs into the wall. He added the client wanted the field to be as wide as possible. Ms. DiCarlo stated she always wanted the 10 feet of clearance.

Mr. Huntress stated the fill amount on the field is a warrant item. After a month of rain the fill goes down and needs to be brought up to the specifications and to the desired level. They have over filled in some areas now. The fill will migrate and maintenance must occur to monitor the infield depth. Future budgets should include \$1000-\$1500 per year and a more in-depth maintenance every few years at a cost of \$5000-\$7000. Mr. Doret suggested carrying \$10,000 in the budget. Ms. DiCarlo has budgeted \$2500 per year in her budget, plus \$7000 every 4-5 years.

Ms. Oliver will prepare a spreadsheet of the project account.

At 2:20 pm the meeting adjourned.

Steve Doret, Chair

EVERY TUESDAY, 1 PM, JOB MEETING

NEXT REGULAR COMMITTEE MEETING – NOVEMBER 13, 1:00 PM.

